



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakland, Oakley, Piedmont, Pinole, Pittsburg, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

BOARD OF DIRECTORS MEETING

NOTICE OF REGULAR MEETING

DATE: September 18, 2026

TIME: 10:00 a.m.

**PLACE: Alameda County Sheriff's Office of Emergency Services
4985 Broder Blvd.
Dublin, CA 94568**

AGENDA

1. Call to Order/Roll Call: (Regular Session) **Time: 10:00 a.m.**

2. Introductions:

3. Public Comments (Meeting Open to the Public):

At this time, the public is permitted to address the Board on items within the Board's subject matter jurisdiction that do not appear on the agenda. Please step to the podium and clearly state your name for the record. In accordance with State Law, no action or discussion may take place on any item not appearing on the posted agenda. If the item requires action, it will be referred to staff and/or placed on the next agenda. In order that all interested parties have an opportunity to speak, please limit comments to a maximum of three (3) minutes. If you wish to comment on an item that is on the agenda, please wait until the item is read for consideration, and then make your way to the podium. Please limit comments to a maximum of three (3) minutes.

4. Consent Calendar:

Consent Calendar items are typically non-controversial in nature and are considered for approval by the East Bay Regional Communications System Authority Board with one single action. Members of the public, staff or the Board of Directors who would like an item removed from the Consent Calendar for purposes of public input may request the Board Chair to remove the item.

4.1 Approval of Minutes from the Board Meeting of May 29, 2026

4.2 Appoint East Bay Regional Parks District Police Captain Terrence "Joe" Cotcher as the Alternate Board Member for Special Districts

5. Written Communications: None

6. Public Hearings: None

7. Action Items: None

8. Committee Updates:

- 8.1** Receive Informational Report on Recent Finance Committee Activities
- 8.2** Receive Informational Report on Recent Operations Committee Activities

9. Reports:

- 9.1** Receive Status Update on Walton Lane and Pearl Radio Sites
- 9.2** Receive Update on Joint Operations and Finance Committee Meeting
- 9.3** Receive Report on Motorola Service Upgrade

10. Agenda Items for Next Meeting:

- Alameda County ITD Fee Study and Reconciliation
- Accounts Receivable Aging Update

11. Board Comments:

12. Adjournment:

This AGENDA is posted in accordance with Government Code Section 54954.2(a) *If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the EBRCSA at (925) 803-7802 at least 48 hours in advance of the meeting.*

I hereby certify that the agenda was posted 72 hours before the noted meeting.



David L. Swing
Executive Director

Dated: 09/14/26

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**East Bay Regional
Communications
System Authority**



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AGENDA ITEM NO. 4.1

**AGENDA STATEMENT
BOARD OF DIRECTORS MEETING
MEETING DATE: SEPTEMBER 18, 2026**

TO: Board of Directors

FROM: David L. Swing, Executive Director

A handwritten signature in black ink, appearing to read "David L. Swing".

SUBJECT: Approval of Minutes of the May 29, 2026 Board of Directors Meeting

RECOMMENDATION:

Approve the minutes of the May 29, 2026 Board of Directors Meeting.

SUMMARY/DISCUSSION:

The Board of Directors will consider approval of the minutes of the May 29, 2026 Board of Directors Meeting.

RECOMMENDED ACTION:

It is recommended that the Board of Directors approve the minutes of the May 29, 2026 Board of Directors Meeting.



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BOARD OF DIRECTORS MEETING

REGULAR MEETING

DATE: May 29, 2026

TIME: 10:00 a.m.

PLACE: Alameda County Sheriff's Office of Emergency Services
4985 Broder Blvd.
Dublin, CA 94568

DRAFT MINUTES

1. Call to Order/Roll Call:

Chair Smith called the regular meeting to order at 10:03 a.m.

Present: J. Beltran (voting alternate), D. Covington, J. Diaz (voting alternate), J. Ezell, N. Gallo, R. Gurumurthy (voting alternate), J. King, M. Rubio (voting alternate), M. Salinas, M. Shorr (voting alternate), L. Smith, M. Toms, P. Stokes*

Absent: A. Averiett, C. Andersen, G. Beaudin, D. Haubert, M. Rodriguez

*Boardmember Stokes arrived at 10:16 AM for item 7.2.

2. Introductions and Recognition – None

3. Public Comments – None

4. Consent Calendar

On motion of Bm. King, seconded by Bm. Rubio, and by unanimous vote, the Board approved all items on the consent calendar as recommended.

4.1 Approval of Minutes from the Board Meeting of March 20, 2026

Recommendation: Approve the minutes of the March 20, 2026 Board of Directors meeting.

4.2 Award and Authorize Executive Director to Execute and Implement Contracts with Tryg Inc, Federal Engineering, and Micheal Gokey for Engineering Analysis, Frequency Services and Project Management

Recommendation: Award and Authorize Executive Director to Execute and Implement Contracts with Tryg Inc, Federal Engineering, and Micheal Gokey for Engineering Analysis, Frequency Services and Project Management

5. **Written Communications:** None

6. **Public Hearings:** None

7. **Action Items**

7.1 Adopt Resolution Authorizing the Executive Director to Implement a Policy for the Cost Recovery by Member Agencies of Utility Related Expenses

Recommendation: Adopt Resolution No. 26-03 authorizing the executive director to implement a policy for the cost recovery by member agencies of utility related expenses.

Executive Director Swing explained that the proposed rates are based on averages and account for both standalone and collocated sites. The proposed policy would reimburse only fixed utility costs and eliminate reimbursement for soft costs, such as maintenance, resulting in a lower reimbursement to Alameda County. Microwave sites will be addressed separately through discussions regarding the MOU and any potential amendment. The billing model will remain consistent.

On motion of Bm. King, seconded by Bm. Diaz, and by unanimous approval, the Board approved the item as recommended to adopt a resolution authorizing the Executive Director to implement a policy for the cost recovery by member agencies of utility related expenses.

7.2 Provide Direction for the Payment of Services Performed by Alameda County Information Technology Department

Recommendation: Provide direction for the payment of services performed by Alameda County Information Technology Department (“ITD”) – hourly rate or a flat fee.

The MOU with Alameda County ITD combines General Services as part of the billing model and the recommendation is to move away from a flat fee model to an hourly billing model.

Boardmember Smith explained the intent of timing was to allow Alameda County time to implement a billing process change as they have already completed their budgeting process.

Boardmember Gurumurthy requested discussion regarding the timing of the transition, noting that additional time is needed to complete the time study and establish updated billing rates.

Executive Director Swing confirmed that the current budget has sufficient funds to support the additional time Alameda County needs to complete the study.

On motion of Bm. King, seconded by Bm. Toms, the Board directed that the Executive Director proceed with the recommendation of the Finance committee to proceed with implementing an hourly rate model, including paying Alameda County Information Technology Department (ITD) the amount of \$150,000 for the first and second quarters of Fiscal Year 2026/27 while ITD conducts a fee study. ITD will reconcile the new hourly rate against Q1 and Q2 hours worked, with any overpayment applied toward future charges.

The motion was approved by the following vote:

Ayes: J. Beltran, D. Covington, J. Diaz, J. Ezell, N. Gallo, J. King, M. Shorr, M. Toms, M. Rubio, M. Salinas, P. Stokes

Noes: R. Gurumurthy, L. Smith

7.3 Adopt FY 2026/27 EBRCSA Operating and Capital Budget

Recommendation: Adopt the Fiscal Year 2026/27 Budget.

Craig Boyer provided an overview of the FY 2026/27 EBRCSA Operating and Capital Budget. Revenues are projected to increase by approximately \$1.2 million, primarily due to previously approved rate increases from \$34 to \$37 per hour, including radio count assumptions. Expenses are expected to remain consistent with the prior year and are primarily driven by utility costs, as discussed under Agenda Item 7.1. The cash reserve is projected to remain unchanged, while the reduction in interest expense is attributed to retiring the debt service.

The Board asked whether the cities of Benicia and Vallejo are still moving to Solano County. Executive Director Swing confirmed that both cities remain on track to transition, although completion is expected to take several months into the next fiscal year.

Boardmember Smith asked if there were any unanticipated large expenses. Executive Director Swing noted that platform migration expenses are expected in FY 2031/32, with capital expenditures projected over a 10-year period. The estimates are based on Motorola's November 2024 costs.

On motion of Bm. Rubio, seconded by Bm. King, and by unanimous vote, the Board adopted the FY 2026/27 EBRCSA Operating and Capital Budget.

8. Committee Updates

8.1 Receive Informational Report on Recent Finance Committee Activities

Boardmember Smith reported that the committee discussed the same items as on this Board meeting agenda with robust discussion on 7.2 related to fees. Boardmember Ezell added that the committee considered consistent mechanisms to develop fees across both counties.

8.2 Receive Informational Report on Recent Operations Committee Activities

Executive Director Swing reported that the committee discussed system usage reporting through Cirrus Central. Beginning in the next fiscal year, a third party will conduct system health checks at a sample of six prime sites and six RF sites. The review was prompted by a 45-minute outage at a prime site caused by radio equipment being inadvertently connected to an incorrect battery pack. If the health checks identify concerns, the review will be expanded to additional sites. The cost of the health checks is already included in the budget.

9. Reports

9.1 Receive Status Update on Walton Lane and Pearl Radio Sites

Executive Director Swing reported that plans for the Walton Lane site will be submitted to the City of Antioch for review. For the Pearl site, coordination is underway with the City of Richmond regarding demolition and building permits. Bids for both sites are expected within the next few months.

9.2 Receive Status Update on Subscriber Workgroup

Executive Director Swing reported that the workgroup comprised of Boardmembers Rubio, Toms, Shaw, Ezell, has met and discussed several agencies that have reached out to join as subscribers including AC Transit and Peralta College. The workgroup also discussed potential agencies in addition to healthcare agencies.

AC Transit uses a radio over internet protocol and is looking to join EBRCSA as a backup system so might be a smaller footprint.

The board asked if refineries or industry partners were included for consideration? Executive Director Swing reported that the Chevron Fire dept expressed an interest in subscribing.

10. Agenda Items for Next Meeting

10.1 Radio System Replacement

Executive Director Swing reported that both committees will discuss current platform migration plans with Motorola. Given the original \$60 million proposal, the Finance Committee would like to entertain a discussion to evaluate radio system structure in its entirety. The item will come to the Board of Directors after the Committees' discussion.

11. Board Comments – None.

12. Adjournment - There being no further business, the meeting adjourned at 10:49 a.m.

Jocelyn Kwong, Board Secretary



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AGENDA ITEM NO. 4.2

AGENDA STATEMENT BOARD OF DIRECTORS MEETING DATE: SEPTEMBER 18, 2026

TO: Board of Directors

FROM: David Swing, Executive Director 

SUBJECT: Appoint East Bay Regional Parks District Police Captain Terrence “Joe” Cotcher as the Alternate Board Member for Special Districts

SUMMARY/DISCUSSION

The East Bay Regional Communications System Authority (EBRCSA) represents multiple local government entities, including special districts that have overlapping jurisdictions within Contra Costa County and Alameda County. Historically, the special district members have been, and are currently represented on the Board of Directors by the East Bay Regional Park District (EBRPD), which is the Assistant General Manager / Chief of Police of the East Bay Regional Park District, Chief Roberto Filice.

Chief Filice has requested the appointment of an alternate to represent the Special Districts in his absence. While other board positions have designated alternates appointed by their respective professional associations, the special districts make ad hoc appointments (or confirmations) in communication among themselves and the Executive Director.

To accommodate the need for an alternate to serve when Chief Filice is absent, the Executive Director and General Counsel recommend that the Board of Directors formally vote to confirm an alternate for the special district seat. Chief Filice recommends appointing Captain Terrence “Joe” Cotcher as his designated alternate.

RECOMMENDATION

The Operations Committee recommended the appointment of EBRPD Captain Terrence “Joe” Cotcher to the Board of Directors at their August 28, 2026 meeting.

**Alameda County Office of Homeland Security and Emergency Services
4985 Broder Blvd, Dublin CA 94568 • (925) 803-7802 • www.ebrcsa.org**